



Republica de Filipinas
 Ciudad de Zamboanga
OFICINA DEL SERVICIO GENERAL



MEMORANDUM
 No. GSO-PMSD-0297, Series 2026



TO : **JO ANN MAE S. HAMILI**
 City Accountant
 This City

FROM : **THE CITY GENERAL SERVICES OFFICER**

SUBJECT : **REQUEST FOR VERIFICATION - IIAUP (4 sets)**

DATE : **January 28, 2026**

We are transmitting herewith four (4) sets of the **Inventory, Inspection and Appraisal of Unserviceable Property (IIAUP)** in connection with the disposal of various unserviceable properties of the City Government of Zamboanga. The sets include the following property numbers, viz:

No.	Account Classification	Property No.
1	10706010- Motor Vehicles	12205
2	10706010- Motor Vehicles	13114
3	10706010- Motor Vehicles	17431
4	10706010- Motor Vehicles	12970

In this regard, we respectfully request to verify whether the above-listed properties are recorded in the E-NGAS database as plant assets. Kindly return the same to this office when duly signed.

For your appropriate action.


ENGR. RENE M. DELA CRUZ

